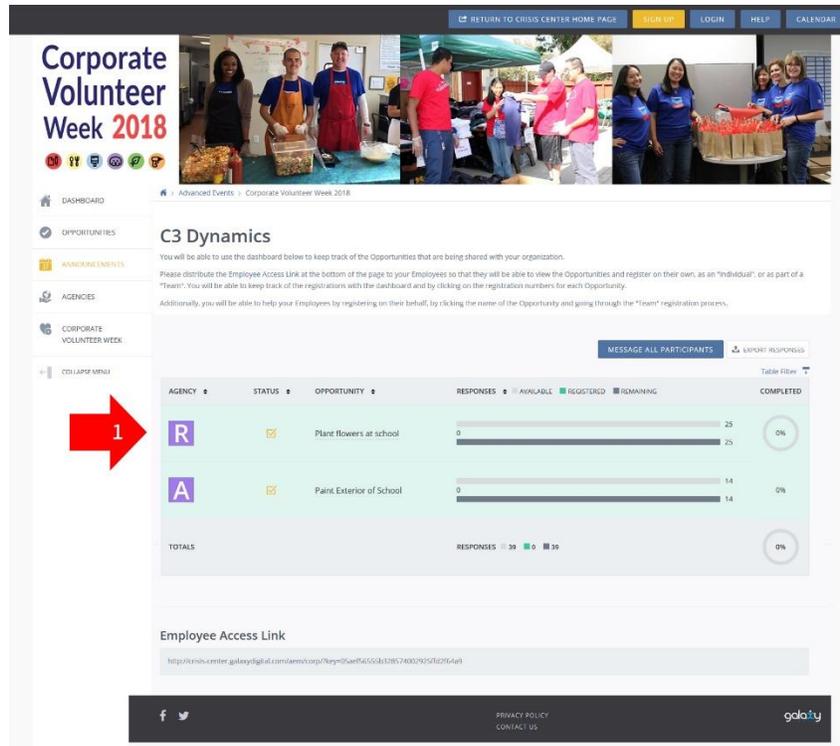


Corporate Volunteer Week Signing Up for Projects

Sign Up Your Team for a Project

Once you have received your “Invite” email from Corporate Volunteer Week, use that link to sign up for projects.

This link will take you to the Corporate Volunteer Week portal. Here you will see all volunteer projects (opportunities) (1).



The screenshot shows the Corporate Volunteer Week 2018 portal dashboard. The page title is "C3 Dynamics". Below the title, there is a table of opportunities. A red arrow with the number "1" points to the first row of the table. The table has columns for Agency, Status, Opportunity, Responses, Available, Registered, Remaining, and Completed. The first row shows an opportunity for "Plant flowers at school" with 0 responses and 25 available spots. The second row shows an opportunity for "Paint Exterior of School" with 0 responses and 14 available spots. The table also includes a "TOTALS" row showing 39 responses and 39 available spots. Below the table, there is an "Employee Access Link" section with a URL.

AGENCY	STATUS	OPPORTUNITY	RESPONSES	AVAILABLE	REGISTERED	REMAINING	COMPLETED
R		Plant flowers at school	0	25	0	25	0%
A		Paint Exterior of School	0	14	0	14	0%
TOTALS			RESPONSES: 39	0	0	39	0%

To view details of a project, click on the project (opportunity) name. This will take you to the individual project screen, where you can view the project description, date, time, details such as outdoors, if drinks are provided, parking information and other specifics (2). You will also see the number of volunteer spots available (3).

To sign up for a volunteer project, click on the blue “Inquire As Team” button (4).

Corporate Volunteer Week 2018



DASHBOARD



Dashboard > Corporate Volunteer Week 2018 > Paint Exterior of School

Paint Exterior of School



INQUIRE AS TEAM

ANNOUNCEMENTS

AGENCIES

CORPORATE VOLUNTEER WEEK

COLLAPSE MENU

September 10, 2018

9-12pm



Description

this is the full description of the painting

Details

OUTDOORS ADEQUATE PARKING DRINKS PROVIDED

Additional Information

- Q: Minimum age to participate.
A: You must be age 18 or older to participate.
- Q: Minors require an adult.
A: Yes
- Q: Plan for bad weather.
A: cancelled if rainy
- Q: Details of Provided Drinks
A: water
- Q: Please enter the number of people (clients, users, recipients, etc.) who will benefit from this project. (Enter number only)
A: 600
- Q: Do you have any special requirements of the volunteers? (EX: able to lift, stand for long period, work with public)
A: no
- Q: What type of clothing should volunteers wear for the project?
A: Grubby
- Q: Please designate your project's category. If you don't find exact match, please pick nearest match.
A: Painting/Renovations
- Q: What is the minimum number of volunteers needed for this project to be successful?
A: 10
- Q: It helps to share stories and overall impact with participants to provide insight in how volunteering makes an impact. Please write a brief (1-2 sentences) on how this project will impact your organization or clients.
A: Repainting will bring a fresh look to a weathered building

Volunteer Spots Remaining

14

Skills



Agency

Alpha Beta

BECOME A FAN

Contact

- Christy Christoffensen
- 9254725768
- CorporateVolunteerWeek@crtsis-center.org

Location

545 Turmeric Lane
Walnut Creek, CA 94598



PRIVACY POLICY
CONTACT US



Next, enter the information on the next page, including Team Name, Team Description, if you are attending with the team, and the number of team members (5). Click the “Submit Team” button to sign up for this project (6).

The screenshot shows a web application interface for 'Corporate Volunteer Week 2018'. The top navigation bar includes links for 'RETURN TO CRISIS CENTER HOME PAGE', 'VOLUNTEER', 'ADD HOURS', and a user profile icon. The main header features the event title and a collage of photos showing volunteers at work. A left sidebar contains navigation options: DASHBOARD, OPPORTUNITIES, ANNOUNCEMENTS, AGENCIES, CORPORATE VOLUNTEER WEEK, and COLLAPSE MENU. The main content area is titled 'Paint Exterior of School' and includes a detailed description of the event. Below this is a 'Team Information' section with a table of details. The 'Team Details' section contains input fields for 'Team Name', 'Team Description', a dropdown for 'Will you be attending as part of the team?' (set to 'Yes, I will be attending'), and a dropdown for 'Number of team members?' (set to '1'). A blue 'SUBMIT TEAM' button is located at the bottom of the form. A red arrow labeled '5' points to the 'Team Details' section, and another red arrow labeled '6' points to the 'SUBMIT TEAM' button. The footer contains social media icons, a 'galaxy' logo, and links for 'PRIVACY POLICY' and 'CONTACT US'.

Corporate Volunteer Week 2018

Advanced Events > Corporate Volunteer Week 2018 > Paint Exterior of School

Paint Exterior of School

Please review the information and indicate whether you will be attending this event personally or if you are organizing it on behalf of others. If you are planning on participating we will include you as the "Team Leader". If you are organizing and not planning to participate, please indicate one of your Team members as the "Team Leader" by selecting the checkbox next to their name. Team Leaders will receive emails confirming the team registration, event details and special instructions, and a reminder for the event.

Team Information

Team Creator:	Mary Nelson
Event:	Corporate Volunteer Week 2018
Opportunity:	Paint Exterior of School
Date:	September 10, 2018
Hours:	9-12pm
Plan B "Inclement Weather" Details:	cancelled if rainy
Details of Provided Drinks:	water

Team Details

Team Name *

Team Description

Will you be attending as part of the team? Yes, I will be attending

Number of team members? (can add more later) 1

SUBMIT TEAM

PRIVACY POLICY CONTACT US galaxy

The next screen allows you to enter the Team Members (7). This is optional – if no other team members are entered, all communications will go to the user signing up. If you choose to enter your team member names, you must enter a first and last name. Emails are optional. You can also enter some names, and leave other slots empty, for participants that are not yet defined. To enter a member name, click the pencil icon (8).

Corporate Volunteer Week 2018

Paint Exterior of School

Please review the information and indicate whether you will be attending this event personally or if you are organizing it on behalf of others. If you are planning on participating we will include you as the "Team Leader". If you are organizing and not planning to participate, please indicate one of your "Team Members" as the "Team Leader" by selecting the checkbox next to their name. Team Leaders will receive emails confirming the team registration, event details and special instructions, and a reminder for the event.

Team Members

EMAIL	FIRST	LAST	OPTIONS	LEADER
christo925@gmail.com	Mary	Nelson		<input checked="" type="checkbox"/>

Team Details

Team Name *

Team Description

A pop up box will appear to enter the team member information (8).

Marketing Team

Edit Team Member

Member Email

Member First Name

Member Last Name

After you have successfully signed up for a project, you will see the green “Confirmed” on the Corporate Volunteer Week page (9). To view the CVW page, click on “Corporate Volunteer Week” in the left menu (10).

Corporate Volunteer Week 2018

September 9-16, 2018

Corporate Volunteer Week
September 9-16, 2018

(These dates have been revised 2/7/18)

Contra Costa Crisis Center and presenting sponsor Chevron invite you to participate in **Corporate Volunteer Week!** Last year, more than 2,200 business volunteers worked in teams at almost 100 local nonprofit agencies on half and full day projects.

Please look at the available projects below and respond to the needs, then rally your team! Registration begins mid-July and ends mid-August (or when projects are full - sign up early!) If you have any questions, please contact us.

CorporateVolunteerWeek@crisis-center.org or 925.472.5768.

Happy Volunteering!

Advanced Events > Corporate Volunteer Week 2018

C3 Dynamics

SORT BY: -- SELECT SORTING -- SEARCH BY: -- SELECT A FILTER --

Sep 12, 2018 9am - 12pm Plant flowers at school Ready Amazing Non Profit 25	Sep 16, 2018 9-12pm Paint Exterior of School Alpha Beta 4
--	--

VIEW DETAILS